



ST KITTS & NEVIS INTERNATIONAL SHIP REGISTRY

*The Saint Christopher & Nevis Merchant Shipping Act No. 24 of 2002
Department of Maritime Affairs, Ministry of Public Works, Utilities, Transport and Posts*



APPLICATION FOR ENGAGEMENT AS A SHIP INSPECTOR/SURVEYOR

PLEASE COMPLETE IN CAPITAL LETTERS IN BLACK INK OR BY TYPING AND READ EXPLANATORY NOTES ON PAGE 2

Part A - PERSONAL DETAILS OF APPLICANT

1) Family name:		2) Given name(s):	
Address of Applicant: Home address to be given. Documents will be sent to this address unless requested otherwise			
3) Address Line 1			
4) Address Line 2			
5) Town/City		6) County/State	
7) Post/Zip Code (if available)			
8) Country			
9) Tel:		10) Fax:	11) Email:
10) Passport No	12) Nationality:	13) Date of birth (dd/mm/yy):	14) Place of birth:

Part B - BUSINESS DETAILS (Insert name & details if Applicant trades under a business name)

15) Name:		16) Type (e.g. Limited Liability Co., Partnership, Sole Proprietorship)	
17) Address (If same as Applicant, state "same as above")			
18) Address Line 1			
19) Address Line 2			
20) Town/City		21) County/State	
22) Post/Zip Code (if available)			
23) Country			
24) Tel:		25) Fax:	26) Email:

Part C - PROFESSIONAL & TECHNICAL EDUCATION (i.e. college/university education)

27) NAME & LOCATION OF COLLEGE/UNIVERSITY (highest level only)	28) CERTIFICATES OBTAINED

PROFESSIONAL TRAINING COURSES ATTENDED (Attach Copies of certificates – continue of separate sheet if required)

29) Dates:	30) Name of Organisation/Course	31) Professional Qualification gained (if any):

Part D - WORK SURVEY EXPERIENCE (Most recent first - continue on separate sheet if required)			
32) From (dd/mm/yy)	33) To (dd/mm/yy)	34) Name of Organisation/Business	35) Position held/work done

Part E - SURVEY INFORMATION (Please indicate which surveys you consider can be supported by your experience or qualifications)					
36) Tonnage Calculations	[]	42) Hull Surveys	[]	48) Pleasure Vessels/Yachts	[]
37) Life saving equipment (SOLAS)	[]	43) Machinery Surveys	[]	49) Commercial Yachts	[]
38) Pollution Prevention (MARPOL)	[]	44) Underwater Surveys	[]	50) Caribbean Cargo Ship Code	[]
39) Load Line Assignments & Freeboard Calculations	[]	45) Electrical Systems	[]	51) National Legislation	[]
40) ISM certification	[]	46) Telecommunication & Radio Equipment	[]	52) Other (please state details below)	[]
41) ISPS certification	[]	47) Passenger Ships	[]		

53) Part F – DECLARATION – TO BE COMPLETED BY ALL APPLICANTS

I hereby declare that the information contained on this application is true and correct and I apply for authorisation as a "Ship Inspector/Surveyor". I am aware that if I submit false information, Certificates or other documents that are later found to be fraudulent or not authentic, that any Authorisation will be cancelled immediately and I will not be allowed to act for St. Kitts & Nevis International Ship Registry in the future.

54) Signature of Applicant

55) Date of Application

Please keep your signature within the box and sign without touching any of the box lines

56) Signature of Witness

57) Print Name of Witness

58) Part H – SUPPORTING DOCUMENTS REQUIRED WITH APPLICATION

*SUPPORTING DOCUMENTS REQUIRED (all applications):		Attached (please tick)	For Official use
1	Authenticated copy of National passport – showing personal details as per those entered on this Application Form		
2	2 x Passport size photos - with applicants name printed on the reverse		
3	Authenticated Copy of Cert. of Incorporation of Company (if trading as a company)		
4	Copies of Education & Training certificates		
5	Proof of Membership of Professional Institution (s)		
6	Payment or Proof of payment of Fees (Fees are not refundable in the event of an application being rejected)		
7	Any other documentation SKANReg may deem necessary for this application (if requested)		

EXPLANATORY NOTES FOR APPLICANTS:

- 1) For current Fees please refer to the International Registrar.
- 2) Failure to complete the Application Form fully or submit the required documentation may result in rejection or delays in processing.
- 3) Applicants must sign in the box shown, keeping their signature within the box lines.
- 4) Applicants may initially submit their application by scanning the Application Form and supporting documents and submitting by email to mail@StKittsNevisRegistry.net. The Original can be forwarded by mail/courier. No authorisation will be given until the Original is received.
- 5) All supporting documents submitted must be clear copies and legible and in English.
- 6) Application Fees will **NOT** be returned if incorrect information or documentation is submitted or the Application is rejected.
- 7) Authentication of documents can be accepted by: Notary, SKN Maritime Registrar, SKN Diplomatic Mission or another acceptable to the Registrar
- 8) For more information see the website www.StKittsNevisRegistry.net

DATE RECEIVED	DATE ASSESSED	RESULT – AUTHORISED/REJECTED	NOTES

FORM CODE: A17	ISSUE No: 001	EFFECTIVE: 21/05/2008
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