

**St. Kitts & Nevis
International Ship
Registry**

*Flying the flag of the
Federation worldwide.*



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Maritime Circular to Maritime Registrars, Shipowners, Masters, Managers & Operators of St. Kitts & Nevis Ships, Classification Societies, Recognised Organisations, Recognised Security Organisations, Surveyors of Ships & Flag State Inspectors to this SKANReg, Seafarers & IMO Member States

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PROCEDURES FOR DEALING WITH PORT STATE CONTROL DETENTIONS & INSPECTIONS OF ST. KITTS & NEVIS REGISTERED SHIPS

These procedures are aimed at enhancing the control of this Administration over the safety, security and pollution prevention standards of ships registered with St. Kitts & Nevis International Ship Registry (**SKANReg**). References to the Director of Maritime Affairs' powers contained within the Merchant Shipping Act No. 24 of 2002, for the suspension and withdrawal of certificates and the termination of a ship's registration when a ship, including its structure, machinery and equipment is deficient, are to be read into the appropriate sections of this Maritime Circular as necessary. All terms used are as defined in international conventions for the implementation of which relevant authorisations have been given to the Class Society/Recognised Organisation/Recognised Security Organisation (Class/RO/RSO).

1 Surveys after Detention

1.1 Surveys after 1st detention

When a St. Kitts & Nevis ship is detained, the Company Managing the ship (the Managers) are obliged to inform SKANReg and to immediately call the RO/RSO to attend.

The attending RO/RSO surveyor shall examine the deficiencies raised and ensure that rectification is in compliance with the applicable Convention. However, they shall not limit the inspection solely to the deficiencies noted by Port State Control.

1.1.1 If the date of the detention falls within the ± 3 month's window for statutory surveys, they shall be conducted before the ship sails. In the case of renewal surveys, they shall be conducted to the extent possible, except for safety equipment and radio, which shall be completed. In the event that following rectification of the deficiencies and lifting of the detention, port operations do not permit completion of the surveys, a time schedule for the completion of surveys at the next convenient port shall be set between the Managers and the RO/RSO and they shall not be delayed until the end of the window.

1.1.2 If the date of the detention does not fall within the ± 3 months' window the RO/RSO surveyor, after clearing the PSC deficiencies, will carry out a general examination of the ship. Then, using their professional judgement they will decide whether extra surveys are required.

1.1.3 In cases where the surveyor deems it so, the extent of the safety equipment survey shall be upgraded to that of a renewal survey. The surveys for statutory certificates other than the safety

equipment certificate, unless they fall within the windows given in 1.1.2 above, shall be carried out to the extent of an annual survey.

Failure to inform SKANReg and/or call in the RO/RSO may generate the following:

- An additional audit of the company's shore-based operations within 30 days of the date of the detention. The audit shall address all elements of the ISM Code and all aspects of the management system and its effectiveness in meeting the requirements of the ISM Code.
- SKANReg may ask the Class/RO/RSO to withdraw Statutory Certificates from arrival at the next port so prohibiting the ship from sailing until all required surveys are completed and an additional shipboard audit is carried out. The audit shall address all elements of the ISM Code and all aspects of the management system's implementation on board.

1.2 Surveys after 2nd detention

When a St. Kitts & Nevis ship is detained twice within a year (irrespective of the detaining authority/MOU), in addition to the provisions of paragraph 1.1 the following will be applied:

1.2.1 SKANReg may instruct the RO or RO's that issued the SMC and the DOC to carry out additional shipboard and shore-based audits. The audit will address all elements of the ISM Code and all aspects of the management system and its effectiveness in meeting the requirements of the ISM Code.

1.2.2 Inspection of the ship by the RO/RSO and if necessary, by a SKANReg Flag State Inspector. All the expenses will be on owners or Managers account. The additional audit shall address all elements of the ISM Code and all aspects of the management system's implementation on board. **It is again emphasised that the Managers of the ship are obliged to inform SKANReg about the detention and to immediately call the RO/RSO to attend.**

1.3 Surveys after 3rd Detention

When a St. Kitts & Nevis ship is detained three times within two years (irrespective of the detaining authority/MOU), depending on the corrective actions taken by the Managers the following may be applied:

1.3.1 Notice may be given and necessary actions taken in accordance with the Section 8 of the Merchant Shipping Act No. 24 of 2002 to terminate the ships registration.

1.3.2 The DOC of the Company issued on behalf of St. Kitts & Nevis will be re-evaluated.

1.4 Appeals against PSC Detentions

If an Owner/Manager considers that a detention is unjustified they should firstly ensure that the ships Master appeals the decision to detain the ship at the time of detention, directly with the PSC office who has imposed the detention. Details of PSC MOU appeals procedures are contained on PSC MOU websites and Managers should refer to those when deciding to make an appeal. If this is not done, but the Owner/Manager wishes to appeal the detention thereafter, SKANReg will on review of the Owner/Manager reasons for making the appeal give appropriate support to their appeal if SKANReg also considers it unjustified. Any third party costs will however, be to the account of the Owners/Managers. In such cases the decisions under 1.1, 1.2 & 1.3 above will be reconsidered by SKANReg as seen appropriate in the circumstances.

2 Banned Ships

When a St. Kitts & Nevis ship is banned by a specific MOU the following will be applied:

2.1 All statutory certificates may be suspended from the date of the banning.

2.2 An additional audit of the company's shore-based operations may be carried out. The audit shall address all elements of the ISM Code and all aspects of the management system and its effectiveness in meeting the requirements of the ISM Code.

2.3 Statutory certificates will be reinstated provided that:

2.3.1 RO/RSO has carried out renewal surveys and there are no outstanding items or recommendations to the extent possible.

2.3.2 RO/RSO has carried out an additional shipboard audit. The audit shall address all elements of the ISM Code and all aspects of the management system's implementation on board.

2.3.3 An Inspector – Flag State Inspector (FSI) – engaged by SKANReg has attended the ship and confirmed, in writing, to SKANReg that the ship complies with Statutory Provisions & Conventions. If the FSI imposes any recommendations, a further inspection may be required.

2.3.4 The PSC authority which has banned the ship has re-inspected it and the ban has been lifted.

2.3.5 If the Managers do not arrange for the PSC authority re-inspection within 3 months, notice may be given and necessary actions taken in accordance with the Section 8 of the Merchant Shipping Act No. 24 of 2002 to terminate the ships registration.

3 PSC inspection with deficiencies identified, which did not warrant detention

3.1 Managers are obliged to inform SKANReg of PSC inspections with deficiencies identified, even if they do not warrant detention.

3.2 RO/RSO should also inform SKANReg of such cases which are brought to their attention.

3.3 SKANReg will decide whether the case warrants further investigation. On the basis of the results of this investigation, SKANReg in consultation with RO/RSO will decide on any future action.

4 Outstanding Recommendations

4.1 In case a ship has had recommendations/'conditions of class' imposed either by SKANReg or PSC, these shall be communicated by the Managers to RO/RSO and the latter shall ensure that they are rectified according to the set schedule. Otherwise RO/RSO shall contact SKANReg for a decision on the action to be taken.

5. ISM

Where a ship is detained following a PSC inspection the report of which gives one or more ISM-related deficiencies as grounds for the detention;

5.1 An additional audit of the ship may be requested by SKANReg. The audit shall address all elements of the ISM Code and all aspects of the management system's implementation on board.

5.2 If, during the additional shipboard audit, one or more major non-conformities are raised, an additional audit of the company's shore-based operations may be carried out. The audit shall

address all elements of the ISM Code and all aspects of the management system and its effectiveness in meeting the requirements of the ISM Code.

5.3 If the PSC report contains no explicit reference to ISM-related deficiencies, then the surveyor shall act as in section 1.

5.4 If the RO/RSO classes the ship and also issues the ISM certification, then in cases where the RO/RSO deems an additional shipboard audit necessary, RO/RSO shall immediately notify SKANReg and proceed as soon as possible to conduct the additional shipboard audit and inform SKANReg of the results.

5.5 If RO/RSO classes the ship but does not issue the ISM certification, the RO/RSO shall notify the ship's auditing organization and SKANReg of the findings.

5.6 SKANReg shall be notified by the RO/RSO of any additional shipboard or shore-based audit.

5.7 SKANReg, in conjunction with RO/RSO, shall decide the extent and scope of additional shipboard audits and shore based audits of a Company if a large proportion of a Company's fleet is detained by PSC.

In the event that an RO/RSO wishes to impose stricter conditions than those stated herein for ships of which they are the RO/RSO/Class Society for their own Quality Management Control, whether same have been included in the Agreement for Delegation of Statutory Services between SKANReg or not, SKANReg will usually support such conditions.

Yours truly,

A handwritten signature in black ink, appearing to read 'Nigel E. Smith', written in a cursive style.

Nigel E Smith
International Registrar of Shipping and Seamen